

Central Otago A&P Association
127th Annual Show Day
8 February 2025, Omakau Domain

Secretary – **Sindy Shanks**
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Trade & Craft Site Booking Form

The Domain, Alton Street, Omakau

The Committee of the Central Otago A&P Association wishes to thank you for the support you have given us in the past by attending our Annual Show Day with your trade or craft display.

If you are new to our show we welcome you and hope you have a profitable day with us. We understand that there is a great deal of time and effort required to erect your display and we appreciate the spectacle and atmosphere you add to the day. We are confident that your presence and availability will benefit your business and trust that you have an enjoyable day meeting both old and new customers.

Our Trade Display personnel will be placing sites in as ideal areas as possible. Please note any preferences you may have below and we will endeavor to accommodate you.

Booking Information

In order to reserve your site you can do so through the secretary with the below form or click the link to apply online. All bookings are required by 29 January 2025 and will require payment to confirm reservation of a site.

In the event that the Committee makes a decision to cancel the show (e.g. weather conditions, pandemic etc.) all site bookings will be entitled to a refund less administration costs (\$15 per site booking).

[Book Online](#)

When booking online please advise if you require water or power on the day. This can be found in the extras section, along with the option to purchase additional tickets. There are limited sites with power and/or water, so if this is not requested prior then it is highly unlikely a request will be able to be accommodated for on the day.

If you have any further questions or require assistance with online registration please contact our secretary.

<u>Contact Information</u>
Business Name:
Contact Name:
Contact Number:
Brief Description about your business and any information/requests for your site:

<u>Type of Site</u>		<u>Site Size</u>	
Trade	<input type="checkbox"/>	4x4m (\$55)	<input type="checkbox"/>
Food	<input type="checkbox"/>	6x4m (\$75)	<input type="checkbox"/>
Craft	<input type="checkbox"/>	8x4m (\$95)	<input type="checkbox"/>
<u>Extra</u>		8x8m (\$155)	<input type="checkbox"/>
Power (\$10)	<input type="checkbox"/>	12x8m (\$185)	<input type="checkbox"/>
Water	<input type="checkbox"/>	12x12m (\$225)	<input type="checkbox"/>
Ticket (\$11)	<input type="checkbox"/> # required		

Remember there are cash & sash prizes for the best Trade and Craft displays

Site Information

* Our media outlets may contact you in regards to advertising your business.

Site Costs

* Site cost includes 2 gate entry tickets.

Extra tickets with your booking are available at \$11 per ticket, or \$15 at the gate on the day.

* Power and water if required must be indicated at the time of booking, and is payable to the Domain Office.

* Space is limited so please ensure you hire enough space for your site as there will not be any leniency on the day. (This includes guide ropes for tents/marquees).

* Overnight stays at the Domain are payable to the Domain Office. There is limited space, and it is suggested to book this early.

Set-up & Pack-down

* Set up is available from 1pm on Friday 7th February, or from 7am on show day.

* Please **No Parking** in the Domain after you have set up. **All vehicles need to be off site no later than 9.30am.**

* Sites are expected to remain open from 10am till 4pm.

* Removal of any sites **before 4pm is Not Permitted**, and there is strictly **No Vehicle until after 4pm in the area.**
This is due to Health & Safety.

Health & Safety

The Central Otago A&P Association recognises their responsibilities to maintain, safety and well being of everyone involved in their activities, attending their competitions, and who uses their Showgrounds and facilities.

They are committed to the management of hazards and risks and ensuring positive safety outcomes for all. For any enquiries please ring an emergency contact below.

Emergency Contact Numbers:

* Dayna Paterson (COAP President) 027 352 4278

* Cindy Shanks (COAP Secretary) 027 565 1327

Muster Point

* This is located in the Show Jumping ring.

Fire Extinguishers are Located:

* Secretary Announcer Trailer

* Marquee

First Aid Kits are Located:

* Marquee

* Wood Chopping

* Secretary Announcer Trailer

* Ambulance

Sunblock:

* This is located near the 'The Paddock'

Planning is well underway for the 2025 Central Otago A&P Show and we are excited about producing another quality event. We can't wait to see you all there!